

# Sky Mountain CS Meeting Minutes

SMCS Parent Council Meeting

November 1, 2007

1:30 p.m.

1. **Call to order**
2. **Pledge of allegiance**
3. **Introductions/Welcome/Roll call**

Introduction to Barbara Jackson who is the HR operation coordinator for Innovative Education Management. A thank you to Barbara for attending the parent council meeting and she is glad to help.

**Attendees: Shana Fisk, Barbara Jackson, Sarah Coyan, Candice Blanco, Shawna Ginocchio, Jean Jamieson, Sandra Baca, Tiffany Bellah, Carrie Seydel, Jackie Galvan, Elizabeth Gath, Karla Freeman, Heidi Lynch, Jodie Jimenez, Cherry Borm, Byron Norrod**

4. **Hearing of the public**

Members of the public may be heard on any item. A person addressing the Council will be limited to 3 minutes, unless the Site Administrator grants a longer period of time. Comments made by members of the public on an item on the agenda will only be allowed during consideration of the item by the Council.

Byron Norrod - questions about high school NCLB letter (addressed more later)

Jackie Galvan - question about high school and college guidance/counselors.

**\*Patti Larriva phoned in for a moment and she is the Sky Mountain guidance counselor.**

Candice Blanco - question about summer school options and Shana will follow up with that in the near future and there will be email notification on follow up information regarding that.

Byron Norrod - question about the CAHSEE testing and they are on November 6-7. A letter went out to all high school parents with CAHSEE testing information.

Jean Jamieson - question if a high school student already passed the testing do they have to do it again and the answer is NO they do not have to take the test again.

5. **Discussion items**

- A. Duties of Parent Council Members and Officers**

On the Sky Mountain home page [www.skymountaincs.org](http://www.skymountaincs.org) you can link to the SMCS charter and the parent council section is on the bottom of p.9 to the top of p. 11.

There are to be 19 members in which the first 19 were chosen by lottery. 14 parent council members will serve 1 year and 5 parent council members will server 2 years. Please email Sarah Coyan at [scoyan@ieminc.org](mailto:scoyan@ieminc.org) letting her know if you would like to serve 1 year or 2 years on the parent council. There will be an election in May for the candidates who will replace 14 of the original members.

Officer's duties are to be as follows:

**President duties will be to oversee the subcommittees**

**Secretary duties will be to take meeting minutes and get agendas out to parent council members**

**Treasurer duties will be to deal with and make documentation on monies pertaining to fundraisers**

**B. Subcommittees (listed on the charter)**

WASC accreditation will be a subcommittee for next year

Group educational activities subcommittee

Elizabeth Gath, Karla Freeman, Tiffany Bellah

Yearbook subcommittee

Candice Blanco will help with this subcommittee, not necessarily head it

Coordination of fundraisers subcommittee

Sandra Baca

Star testing subcommittee

As of now no volunteers

Graduation subcommittee

Jean Jamieson would be interested next year when her child is a senior

Grants subcommittee

Byron Norrod, Sandra Baca

**Notes on subcommittee discussions:**

If everyone could think about a subcommittee that they would like to take part in and email Sarah Coyan at [scoyan@ieminc.org](mailto:scoyan@ieminc.org) that would be great.

Shana will find out if you have to be on the parent council to be on a subcommittee and maybe we should have at least one parent council member on each subcommittee along with the non parent council members. That way, at least there is a parent council member involved in each subcommittee and they can report to the parent council about their committee.

**\*we do not need a financial oversight subcommittee for Sky Mountain charter school because IEM does the financial oversight for Sky Mountain, not the parent council.** That is the way the charter was written for this school, each parent council functions differently depending on how each charter is written.

Jodi Jimenez asked if we can change the way the charter is written and the answer is that would take place at renewal of the charter which is in 5 years. Jackie Galvan asked if it would be possible for the parent council to get financial reports from IEM

with the numbers in black and white, Shana will look into whether or not we can get reports and get back to the parent council members with that information.

Question asked about sponsored group educational activities and the answer is yes, there is instructional funding for educational activity and it can be discussed with the ES's.

**C. Review of the governance section of our charter**

There are 19 parent council members and there must be 10 present to have a quorum. For all the exact wording on the governance structure of the school please refer to the charter governance section IV p.9-10 of the charter. There will be at least 2 semi-annual parent council meetings and there could be others if the need arises. The meetings will primarily be held via teleconference.

**6. Action items**

**A. To elect Parent Council Officers**

*President: Byron Norrod*

*Secretary: Sarah Coyan (non parent council member, parent support for sky mountain school) [scoyan@ieminc.org](mailto:scoyan@ieminc.org) 530-295-3566*

*Treasurer: Sandra Baca*

**B. To approve SMCS Conflict of Interest Policy**

With some grammar corrections that will be made by Shana the parent council approves the SMCS conflict of interest policy.

**C. To approve SMCS Bylaws**

Note: the bylaws have been approved by the IEM attorney.

With a few grammar changes and clarification of how the wording should be with the Innovative Education Management\IEM\Administrators in section 2.15 Shana will update the bylaws and have the Innovative Education Management attorney look at them with the revisions and then we will email the revisions for parent council approval. When the bylaws have been approved by parent council they can go online to the Sky Mountain web site.

To address the issue of the HQT component of the NCLB Shana spoke some on the issue. This is a requirement that all schools must comply with to meet the standards of the California Department of Education. The ES's will be having some options/opportunities on how they can be compatible with the requirements; additional information will continue to come in about this issue and ways in which the requirements can be met. As we get more information on this issue, it will go out to Sky Mountain parents. If you would like to discuss this issue further and have questions regarding it you can contact Shana Fisk, Director of Instructional Services for Sky Mountain Charter School at [sfisk@ieminc.org](mailto:sfisk@ieminc.org) or call 1-800-979-4436 and ask to be transferred to Shana.

**7. Adjourn**

A thank you from Shana Fisk to everyone for attending the Sky Mountain parent council meeting. Shana will be working on the bylaw adjustments and will email them out when she has finished and the attorney has approved them.